



#### TO COUNCILLOR:

E R Barr  
Miss A R Bond  
G A Boulter  
Mrs L M Broadley (Chair)

F S Broadley  
M H Charlesworth  
M L Darr (Vice-Chair)  
R F Eaton

Mrs L Eaton JP  
J Kaufman  
Mrs L Kaufman  
Mrs H E Loydall

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **LICENSING AND REGULATORY COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **THURSDAY, 12 JULY 2018** at **6.30 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices  
Wigston  
**04 July 2018**

**Mrs Anne E Court**  
Chief Executive (Interim)

<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
1.	<b>Apologies for Absence</b>	
2.	<b>Declarations of Interest</b>  Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.	
3.	<b>Minutes of the Previous Meeting held on 05 April 2018</b>  To read, confirm and sign the minutes of the previous meeting in accordance with Rule 17 of Part 4 of the Constitution.	<b>1 - 7</b>
4.	<b>Action List Arising from the Meeting held on 05 April 2018</b>  To read, confirm and note the Action List arising from the previous meeting.	<b>8</b>
5.	<b>Petitions and Deputations</b>  To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part 4 of the Constitution.	
6.	<b>Environmental Health Update (Q1 2018/19) (Verbal Update)</b>  Verbal update of the Environmental Health & Licensing Team Leader	



<b>7. Licensing Update (Q1 2018/19)</b>	<b>9 - 11</b>
Report of the Licensing Enforcement Officer	
<b>8. Adoption of the Institute of Licensing's "Fit and Proper" Criteria</b>	<b>12 - 28</b>
Report of the Licensing Enforcement Officer	
<b>9. Civil Penalties under the Housing and Planning Act 2016</b>	<b>29 - 37</b>
Report of the Environmental Health Officer	

**For more information, please contact:**

**Licensing, Environmental Health or Building Control**

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